222 NORTH 20TH STREET, PHILADELPHIA, PA | 215.448.1200

www.fi.edu

THE FRANKLIN INSTITUTE

CAMP-IN *SURVIVAL GUIDE*

EVERYTHING YOU WANTED OR NEEDED TO KNOW TO NAVIGATE CAMP-IN AT THE FRANKLIN INSTITUTE

Please share this guide with all adults coming with you, and make Camp-In a night to remember!

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CAMP-IN

Get ready for an exciting overnight adventure at The Franklin Institute!

This guide will provide you with answers to the questions you and your campers might ask about Camp-In. What should you bring? How will you get here? What will you do while you are here?

FAST FACTS

Pull this page out and bring it with you to your Camp-In.

- The address for the *parking garage* is 271 North 21st Street, Philadelphia PA 19103.

- Registration is from 6:15–7:15 pm. If you are registered as a group, you must check in as a group, so try to arrive close to the same time as the rest of your group.

- Have a cell phone number for your Group Leader or another chaperone in your group.

- You may enter the parking garage as late as 11:00pm, but you can leave at any time.

- The special Camp-In parking rate is $15 per vehicle and the garage has a height limit of 6'1". Parking tickets can be validated at the Security Desk in the Atrium.

- Group Leaders – please try to be here no later than 6:30 pm and bring a completed or mostly complete Attendance Form (p. 13).

- Snacks including hot dogs, pretzels, candy, and drinks are available at Franklin Foodworks Express in the Atrium until 8:00 pm.

CHAPERONE INFORMATION

Welcome to your Camp-In adventure!

At Camp-In your children will have time to explore the museum, have fun with science and socialize with their friends. The Franklin Institute is a hands-on museum. We feel your visit should be an adventure in discovery, not a guided tour or classroom lecture. You and your campers can decide which activities to participate in and which exhibits to explore. The museum is a pretty big place and an enjoyable visit takes a bit of planning. Take a look at the map prior to your visit. Remember, you may stay until noon the following day to continue exploring. For turn by turn directions, download The Franklin Institute app at fi.edu/mobile.

Chaperone Responsibilities

Campers must be chaperoned at all times by an adult, one adult for every five children. After Registration, your entire group does not need to stay together during the evening, so long as all campers remain with a chaperone. There will be several hundred other campers in attendance. Please be aware that parts of the museum will be open to the public during the evening.

Tagalongs or siblings under the age of 6 are not permitted at Camp-In.

The Franklin Institute and it's grounds are smoke free. **No alcohol or non-prescription drugs are permitted.** If any camper or chaperone is found to be under the influence of drugs or alcohol, he/she will be required to leave the museum immediately.

Campsite

You will be assigned a campsite in one of our exhibits. You will, most likely, share a campsite with other groups. Camp-In staff will review safety and emergency procedures at bed down. Please cooperate with staff to make sure your campsite is set-up safely. At your campsite be prepared for hard floors, emergency lighting, and relative quiet. However, your campsite will be thunderstorm and mosquito free!

Electrical outlets for medical purposes are available for overnight use in all exhibits. Please ask Camp-In staff to point out their locations at bed down.

Information Desk and First Aid

The Camp-In Information Desk and first aid station are located on the first floor.
Chaperones should be responsible for their campers prescription medications.

Emergencies

Emergency calls may be taken by the Security Desk at 215.448.1311. Ask for the Camp-In Manager and be sure that the caller knows the camper's name, group leader's name and group name. Trained security and first aid staff are on duty 24 hours a day. The Franklin Institute follows emergency and fire procedures approved by the Philadelphia Fire Marshal. The Franklin Institute is not responsible for lost or missing items. Please leave all valuables at home.

BEFORE YOU ARRIVE

What to wear:

- Your most comfortable clothes, socks and shoes
- Layers–some areas of the building are warmer than others

What you should definitely bring:

- Sleeping bag and pillow (no air mattresses please)
- Toothbrush and toothpaste
- Heavy-duty trash bag or other bag large enough for all your belongings with your name and group clearly labeled
- Emergency medical information of each camper (group leader must keep this information ready throughout the event)
- **Lots of enthusiasm!!**

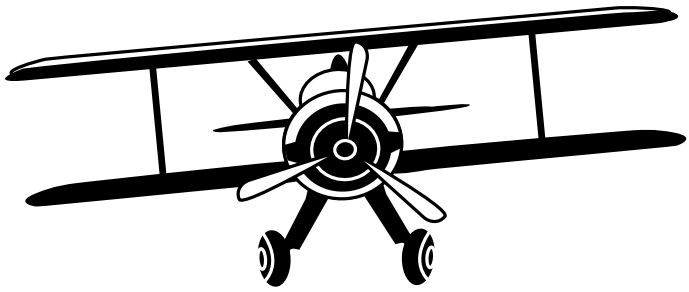
What you should definitely NOT bring:

- If medical needs require the use of an air mattress, please contact campin@fi.edu prior to your night.
- Pajamas (campers should sleep in their regular clothing)
- Laptops and tablets
- Valuables—The Franklin Institute is not responsible for lost or missing items. Please leave valuables at home.

What you might want to bring:

- Snacks or drinks (storage space available in Lunchrooms)
- Change for vending machines
- Camp pad/yoga mat for under sleeping bags
- Flashlight (chaperones only)

ARRIVAL/ DEPARTURE



Arrival time

Plan on arriving before 7:00 pm. Registration begins at 6:15 pm and closes at 7:15 pm. Campers are not permitted in the museum before 6:00 pm. Have your entire group arrive as close to the same time as possible. **Please note that Camp-In staff are not available before 6:00 pm.** Arriving late means that you will miss portions of the schedule that are only offered at the start of the Camp-In, such as orientation. **ON FRIDAY NIGHTS, PLAN AN EXTRA 30-60 MINUTES FOR CITY TRAFFIC FROM ALL DIRECTIONS.**

Arriving Late/Leaving Early

If you choose to miss portions of the program, you may arrive late or leave early. The parking garage entrance and 20th Street entrance are staffed by security at all times. You can exit the parking garage at any time. You can also enter and exit through the 20th street Business Entrance at any time with your wristband. Cell phones are the best way to locate your group once inside the museum.

Parking at the Museum Garage

Car pooling is recommended. Camp-In participants pay a flat $15 rate when arriving after 5:00 pm and exiting before noon the next day. Overhead clearance is 6 feet 1 inches. Please don't get stuck in the doorway! If you need further garage assistance, please call the Parking Manager at 215.448.1391. Bring the garage ticket to the Security Desk in the Atrium on the 2nd floor to receive the discounted Camp-In validation. Additional parking garages can be found on our website. We regret our discount rate is not available at other garages.

Arriving by Car

If you arrive by car and park in the garage, take all your gear to the elevator and go up to the Franklin Institute level. Camp-In staff will greet you at this entrance and direct you to the registration area. If you park at one of the additional parking locations, campers and gear can be dropped off at the 20th St. Business Entrance first.

Arriving by Bus

Your bus may load and unload on 20th Street, and **use the Business Entrance to the right of the main steps. Please do not use the main steps.** By letting us know ahead of time that you are coming by bus, Camp-In members can greet you at this entrance and direct you to the registration area. Bus parking is prohibited on all Philadelphia city streets. Information on overnight bus parking at the Callowhill Bus Center can be found by calling 215.925.3706.

Arriving by Public Transportation

The train station closest to the Franklin Institute is Suburban Station. Contact SEPTA at 215.580.7800 or **www.septa.org** for all train, rail, or bus information. Walk to the museum and **use the entrance to the right of the main steps. Please do not use the main steps.** Please let us know that you are taking public transportation into the city so Camp-In staff members can greet you at this entrance and direct you to the registration area.

Departure

Camp-In officially ends at 9:30 am the following morning. You must remove all personal belongings and hired transportation by 9:30 am. Once gear is stored safely outside the museum, campers may return to explore the museum until noon at no extra charge. **Wristbands must remain on in order to re-enter the museum.**

SAMPLE SCHEDULE

Your schedule will vary and will be included at Registration.

EVENING

- Registration: 6:15–7:15 pm
- Visit *Worst-Case Scenario* exhibit (November 2019 – April 2020)
- See a Live Science Show (May 2020 and beyond)
- Most of the evening is for Camp-In exclusive demonstrations and free time to explore our 10 core museum exhibits*.
- Visit the Joel Bloom Observatory (weather permitting).
- Wind down with a theater show.
- Bedtime is around midnight.

*Admission to *Worst-Case Scenario* (November 2019–April 2020) is included with Camp-In. All other special exhibitions are not. Tickets may be purchased in the morning after the conclusion of the program.

MORNING

- Wakeup at 6:30 am.
- Enjoy breakfast and another theater show.
- Visit the Sci-Store for a souvenir.
- Scheduled activities conclude at 9:30 am, but you can explore exhibits until noon.

Campsites, bed times, live shows, theater shows, and breakfast will have scheduled times and locations. You can email **campin@fi.edu** two days before your Camp-In to preview your schedule.

Meals

Dinner or evening snack are not included. Snacks can be purchased from Franklin Foodworks Express in the Atrium until 8:00 pm. You are welcome to bring your own food items and enjoy them in our first floor Lunchrooms. There is no refrigeration provided, but plenty of space for coolers. You may also have food delivered from local restaurants. Deliveries can be picked up at the 20th St. Business Entrance.

Vending machines are available. Have small bills or change with you. There will be complimentary coffee for adults throughout the night.

Breakfast: A light continental breakfast is provided for all campers. Chaperones must make their own arrangements for children with special dietary needs.

Museum Store

The Sci-Store will open early at 8:00 am exclusively for the morning of your Camp-In.

Camp-In Patches

Campers can receive a collectable Camp-In Patch as a souvenir. Patches for all registered campers will come in your Registration packets. Chaperones may pick up lost patches at the Camp-In Information Desk anytime during your stay. Campers 13 and under can use their patch for free admission for return visits to The Franklin Institute until the end of 2020. Note that theater shows and special exhibits are not included with free admission. Patches cannot be used when attending with organized school groups or during the Thanksgiving or Christmas holidays.

MUSEUM MAP

Pick up the latest map when you visit the museum.

DRIVING DIRECTIONS TO THE FRANKLIN INSTITUTE

For GPS directions, use the parking garage address of 271 N. 21st St, Philadelphia, PA 19103. Note that oversized vehicles will not fit into the garage; the height limit is 6'1". On Friday nights, plan an extra 30-60 minutes for city traffic from all directions.

From Delaware and Points South (From I-95 Northbound)
Take I-95 North to Exit #22 (on left). Follow Route 676 West to the "Ben Franklin Parkway/Museum Area" exit. At the top of the ramp all traffic must turn right onto 22nd Street. Go to the first light and make a right onto the Ben Franklin Parkway. Stay in the far right lanes. One block later, turn right onto 21st Street. One block later, 21st Street intersects with Winter Street. Just past the intersection, the entrance to the parking garage is on your left.

From Northern New Jersey and New York (Via the Ben Franklin Bridge)
Take the New Jersey Turnpike to Exit #4 (Philadelphia/Camden) and exit onto Route 73 North. Follow to Route 38 West. Take 38 West across The Ben Franklin Bridge into Philadelphia. Follow Route 676 West to the "Ben Franklin Parkway/Museum Area" exit. At the top of the ramp all traffic must turn right onto 22nd Street. Go to the first light and make a right onto the Ben Franklin Parkway. Stay in the far right lanes. One block later, turn right onto 21st Street. One block later, 21st Street intersects with Winter Street. Just past the intersection, the entrance to the parking garage is on your left.

From Bucks County and Northern Suburbs (From I-95 Southbound)
Take I-95 South to Exit #22 (Philadelphia). Follow route 676 West across town and exit at the "Ben Franklin Parkway/ Museum Area" exit. At the top of the exit ramp, all traffic must turn right onto 22nd Street. One block later, turn right onto the Ben Franklin Parkway. Stay in the far right hand lanes. One block later, turn right onto 21stStreet. One block later, 21st Street intersects with Winter Street. Just past the intersection, the entrance to the parking garage is on your left hand side.

From Southern New Jersey (via the Walt Whitman Bridge)
Take the Schuylkill Expressway (Route 76 West) and follow to Exit for 676 Eastbound (#344). Immediately start moving over to the far right lane to take the 23rd Street Exit. Continue straight ahead on Winter Street to 21st Street. Make a right onto 21st Street and the parking garage is almost immediately on the left.

From Southern New Jersey (via the Ben Franklin Bridge)
Take the Atlantic City Expressway to route 42 North. Follow route 42 North to the Benjamin Franklin Bridge and cross into Philadelphia. Follow the signs for Route 676 Westbound and continue on Route 676 West. Exit at the "Ben Franklin Parkway/Museum Area" exit. At the top of the exit ramp, all traffic must turn right onto 22nd Street. One block later, turn right onto the Ben Franklin Parkway. Stay in the far right lanes. One block later, turn right onto 21st Street. One block later, go through the light on Winter Street and the parking garage is almost immediately on the left.

From Western Suburbs and Pennsylvania Turnpike
Take PA Turnpike to Exit #326 (Valley Forge), onto the Schuylkill Expressway (I-76 East). Continue on I-76 East to exit onto route 676 East (left exit #344). Almost immediately, exit onto the "23rd Street" exit ramp. (The exit comes up quickly on the right hand side.) At the end of the ramp, go straight ahead onto Winter Street. Follow Winter Street to 21st Street. Turn right onto 21st Street. The entrance to the parking garage will be almost immediately on your left.

GROUP LEADER INFORMATION

Please distribute this Survival Guide to ALL chaperones. Make copies, email the pdf, or direct chaperones to download it from our website, www.fi.edu/Camp-In.

- Please try to arrive by 6:30 pm. Only the group leader can register a group, so if the rest of your group is early they will have to wait for you to begin their Camp-In.

- If you are going to be later than 6:30 pm, feel free to designate another chaperone as temporary group leader.

- You or your designated group leader can either bring a completed Attendance form (p. 13) or fill one out at registration. At Registration you will receive a packet with your group's personalized schedules, sleeping campsites, wristbands, patches, maps, and other information.

- Try to have a cell phone number for all the chaperones in your group or at least make sure they all have yours.

- Please review the Terms and Conditions page of this guide (p. 11).

- If you have any questions before your Camp-In, don't hesitate to ask. Please email **campin@fi.edu** or call 215.448.1108. Just be aware that we begin setting up for Camp-In on Friday and Saturday mornings and are not readily available by phone on those days.

TERMS AND CONDITIONS

1. Responsibility

The youth agency, parent or guardian, or designated leader agrees to assume all responsibility for any injury to persons attending Camp-In or loss of their property and agrees to assume responsibility for damage to The Franklin Institute and its contents caused by anyone of this group attending Camp-In, to the extent that such occurrence is not caused by the negligence, recklessness, or willful conduct by the museum and its contents.

2. Exhibits

It is understood that, due to the ever changing world of science and technology, our exhibits may vary in appearance when your Camp-In takes place. Although maintenance is ongoing, specific exhibits might be non-functioning or replaced at the time of your event. We regret any inconvenience.

3. Conduct

All guests shall follow all reasonable requests of The Franklin Institute's staff, as well as all applicable laws, ordinances, and regulations. At least one adult chaperone for every five children is required. Adult chaperones are responsible for the behavior of the group and **must accompany children at all times**. The adults must read and follow all emergency and regulatory signs. In the event that The Franklin Institute determines at any time that a violation has occurred or is likely to occur in your use of our premises and our equipment, we reserve the right to cancel your Camp-In at any time, including while it is in progress. Any such determination shall be at the Franklin Institute's sole discretion. No alcohol, no non-prescription drugs, and no smoking inside the building. Any chaperone found to be under the influence of drugs or alcohol will be required to leave the building immediately.

4. Cancellations (full or partial)

All payments received by The Franklin Institute are non-refundable. Cancellations should be communicated to Franklin Institute staff as far in advance as possible. Any decrease in numbers must be communicated at least **three** weeks prior to your Camp-In. Failure to do so automatically results in financial obligation for the original reserved number. If cancellations are made MORE than three weeks in advance, you are not responsible for the remaining balance on those cancellations (Groups Only). In the event of partial cancellation (i.e. reduction of numbers), the portion of the deposit that held those spaces cannot be applied to the balance due for the remainder of the participants. Groups who cancel LESS than three weeks prior to their scheduled Camp-In will receive Camp-In Patches rather than a refund.

5. Emergency Weather Policy

If weather conditions become threatening, leaders are encouraged to check in with Camp-In Management at 215.448.1108 periodically the day prior to the event. If the Camp-In is cancelled by The Franklin Institute, all efforts will be made to contact registered group leaders by phone. Camp-In will then attempt to reschedule participants, at their convenience, within the remainder of the season.

6. Non-Performance

A Camp-In can be cancelled if it does not meet the minimum attendance threshold. If, for any reason, a Camp-In is cancelled by The Franklin Institute, every effort will be made to find a mutually compatible replacement date. The Franklin Institute shall not be liable for non-performance of this contract when such non-performance is attributed to labor troubles, disputes, strikes, accidents, riots, national emergencies, Acts of nature, and other causes whether enumerated herein or not, which are beyond the reasonable control of The Franklin Institute.

GROUPS ONLY CAMP-IN PAYMENT FORM

Camp-In Date: _____ **Today's Date:** _____

Group Leader's Name: _____

RESERVATION#

Youth Organization Name (Troop or Pack #): _____

# of adults: _____ **# of children:** _____ **= group total:** _____

Please check one: _____ **all male** _____ **all female** _____ **co-ed**

Reminders

You are responsible for final attendance numbers and full payment for all participants three weeks before your Camp-In date. **Unfortunately, no refunds (deposits or balances) will be issued after this date should your numbers decrease.**

If you would like to INCREASE your group size from your original numbers on the Registration Contract, contact the **Registration at 215.448.1200 (option 5) or email reservations@fi.edu** with the additional number of adult and child spaces needed. If space is available, please include the full amount with this form for those additional campers.

If you had a DECREASE in numbers since your original Registration Contract, the deposit amount for those not attending cannot be applied toward the balance due.

The balance due with a DECREASE in your original numbers is as follows

Friday night rate = total new number in group x $49.50 x 75%

Saturday night rate = total new number in group x $59.50 x 75%

Member rate = total new number in group x $39.50 x 75%

AMOUNT ENCLOSED: $ _____

Payment type (please indicate):

❑ **Check** (single organizational or personal) A $15 fee will be assesed for returned checks.

❑ **Credit Card: VISA** ____ **MC** ____ **Amex** ____ **Discover** ____

Expiration Date: ____/____ **Account #:** _____

Name on card: _____

Signature of cardholder: _____

MAIL: Attn: Group Sales, The Franklin Institute, 222 N. 20th St. Philadelphia, PA 19103
PHONE: 215.448.1200, option 5 weekdays 9:00 am-5:00 pm **FAX:** 215.448.1235

CAMP-IN ATTENDANCE FORM

DO NOT MAIL WITH YOUR PAYMENT FORM

Complete and present this form to the Registration Desk on your Camp-In night.

Youth Organization/Group Name (include Troop or Pack #) _____

Group Leader (person sleeping overnight) _____

Date of Camp-In _____ **Group Leader cell phone #** _____

Names of Adults in Group (including group leader)

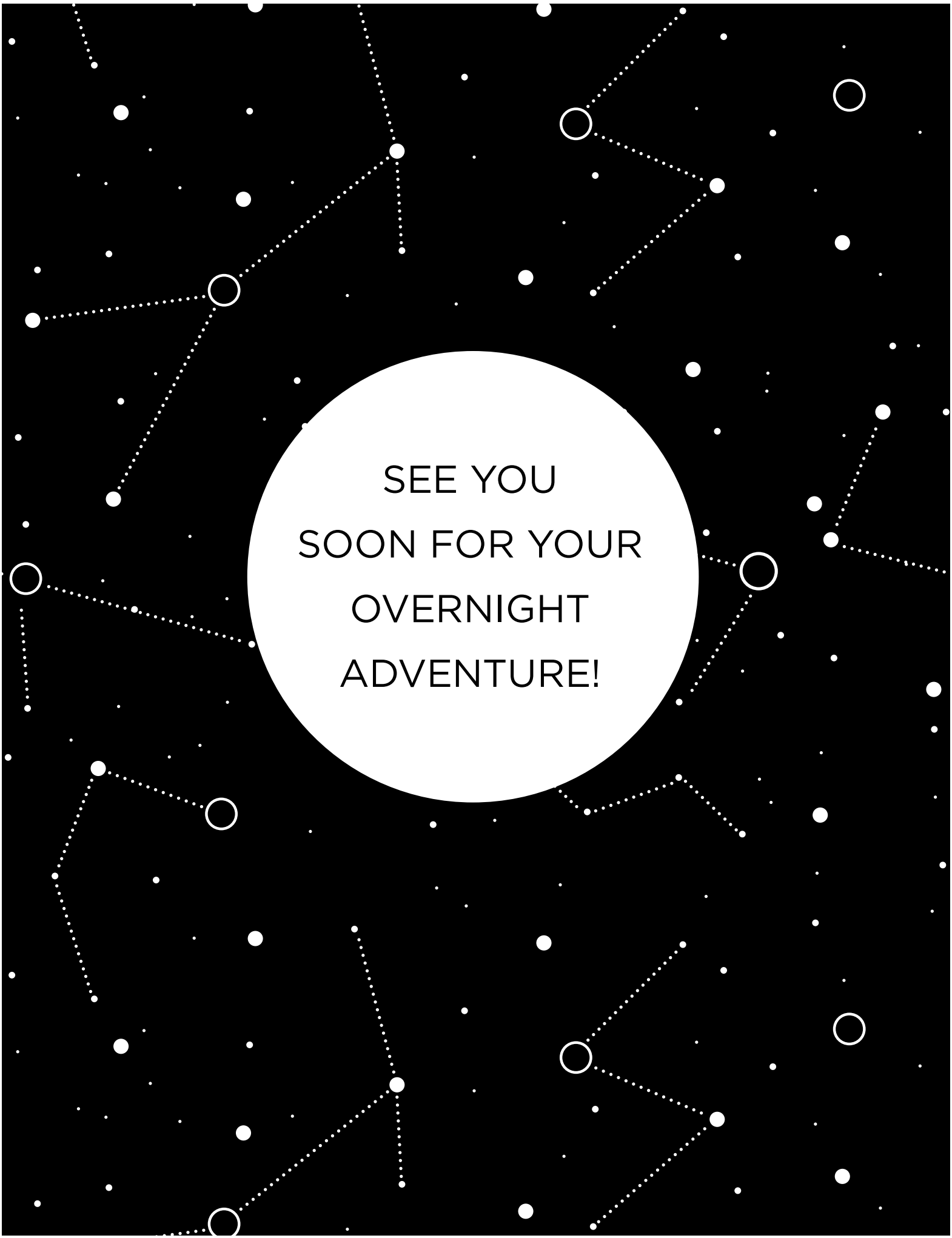
1. _____ 11. _____
2. _____ 12. _____
3. _____ 13. _____
4. _____ 14. _____
5. _____ 15. _____
6. _____ 16. _____
7. _____ 17. _____
8. _____ 18. _____
9. _____ 19. _____
10. _____ 20. _____

Names of Campers in Group

1. _____ 11. _____
2. _____ 12. _____
3. _____ 13. _____
4. _____ 14. _____
5. _____ 15. _____
6. _____ 16. _____
7. _____ 17. _____
8. _____ 18. _____
9. _____ 19. _____
10. _____ 20. _____

Total # of adults _____ **Total # of campers** _____ **Total # of participants** _____

Copy additional forms as needed.


SEE YOU
SOON FOR YOUR
OVERNIGHT
ADVENTURE!